



Data Analyst apprenticeship.



for a
better
tomorrow

Data analysts work across all sectors, using data to answer questions and solve problems. They gather, clean, and interpret data to inform decisions, improve performance, and drive evidence-based strategies in departments like finance, marketing, HR, and beyond.

Level 4	Subject area: Data	Duration: 24 months + 3 month assessment period	Delivery mode: Remote & face-to-face observations
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What knowledge and skills will an apprentice learn?

Apprentices will learn through online workshops and one-to-one sessions with a Get Set UK Learning Development Mentor and specialist trainers, covering:

- Principles of sourcing data, following regulations, and applying industry best practices.
- Effective communication techniques and how to tailor data presentations to meet specific stakeholder requirements.
- Tackle challenges in data collection while ensuring accuracy and integrity.
- Structure data to support business goals and stay compliant with policies and laws.
- Share insights from data analysis and make clear, actionable recommendations.
- Understand the importance of ethical data use and report regularly to leadership, ensuring legal and responsible practices.

What experience will the employer need to provide?

The apprentice will need to have the opportunity to regularly carry out the following tasks:

- Identify and assess data sources to meet business goals.
- Collaborate with teams to understand reporting needs and share insights.
- Collect, clean, and manage data to ensure accuracy and integrity.
- Build clear, actionable dashboards and reports.
- Analyse data to uncover trends and support decisions.
- Store and share data securely, following GDPR and company policies.
- Validate results to maintain high data quality.

What is involved in the end-point assessment (EPA)?

- Project report accompanied by a presentation and Q&A session
- Professional discussion underpinned by a portfolio



Start your apprenticeship journey today.

Call our dedicated apprenticeship team on **01268 270 648** or email us at apprenticeships@getsetuk.co.uk



Cost/funding band

Free for learners

Employers: £15,000 - up to
100% government-funded



Job roles

- ✓ Data Analyst
- ✓ Marketing Data Analyst
- ✓ Energy Data Analyst
- ✓ Departmental Data Analyst
- ✓ Problem Analyst



SCAN ME

For more info

